

Posting Date: October 29, 2019

Application Period: Open Until Filled

Waimea Middle School

67-1229 Mamalahoa Highway
Kamuela, Hawaii 96743

Tel (808) 887-6090 Ext. 222

Fax (808) 887-6087

Casual Van Driver

Position is at Waimea Middle School, a public conversion charter school on Hawai'i Island.

Position Description:

Operates and maintains a passenger van for transporting school children and/or personnel as a primary work assignment, prepares all required reports, maintains van, and may perform minor and emergency repairs to the van as required. Split shift – 2 hours in AM, 2 hours PM up to 19 hours maximum per week.

Possession of a current Driver's License, current DOT Medical Certificate, current Driver History check, and Criminal Abstract Clearance Letter. Driving experience which shows a history of traffic violations may disqualify an applicant. Also must pass eCrim review and fulfill related school employment rules/regulations including TB test and First Aid training documentation. Pre-employment and random controlled substance testing may also be required.

How to Apply:

For an application packet, please contact: Michelle Kauhi

- Phone: (808) 887-6090 Ext. 222
- Email: Michelle_Kauhi@wmpccs.org
- Mail: 67-1229 Mamalahoa Highway, Kamuela, HI 96743

Applicants Must Provide:

1. Résumé including qualifications, relevant experience and required documents per the bus/van driver application packet.
2. Letter of interest
3. References
4. WMS Employment Application (available on school website)

Please submit the above documents by mail, email, fax or in person to the school office.

www.WaimeaMiddleSchool.org

"Waimea Middle School empowers all students with the skills, values and cultural understanding to successfully navigate high school and beyond."

AN AFFIRMATIVE ACTION AND EQUAL OPPORTUNITY EMPLOYER