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Hawaii Academy of Arts and Science PCS seeks the following position for the **2020-2021** school year:

School Counselor
Grades K-6

Summary:

The School Counselor helps students to develop skills in the areas of personal/social growth, educational planning, and career and vocational development. The major activities include counseling; student appraisal; consultation with school personnel, parents and community agencies; coordination with other programs and resources in and outside of HAAS; and program evaluation and planning.

The School Counselor position requires travel to multiple sites on a daily basis. Daily access to a vehicle, car insurance, and valid driver license are required.

Education, Experience and Qualifications:

Valid Hawaii Teacher Standards Board (HTSB) School Counselor License
Relevant counseling experience

Training and Experience: Graduation from an accredited college or university upon completion of a state-approved graduate school counseling and guidance program; or completion of a state-approved graduate school counseling and guidance program, both of which meeting National Association of State Directors of Teacher Education and Certification (NASDTEC) or state standards and include a practicum, internship or equivalent in a school setting.

Knowledge of: Current principles, practices, techniques and objectives of school counseling and guidance, educational philosophy and psychology; ethics and standards of the American School Counseling Association; educational tests, measurements and statistics; research methods; and community health, social and employment resources.

Must relate well to people and to the problems and concerns of the students, parents, colleagues, school administration, and the community. Must maintain a high level of integrity with regard to matters which may be considered to be confidential in nature. Must be able to develop and coordinate programs in problem-solving and interpersonal relationships.

Must be ethical and honest. Must have excellent interpersonal, organizational, time management, follow-through, and oral and written communication skills. Must be extremely flexible and able to work independently. Must be knowledgeable and comfortable working with technology and software programs, and be able to acquire additional skills for use of software, databases or other information systems as necessary.

Must be able to meet professional obligations through efficient work habits such as: meeting deadlines, honoring schedules, coordinating resources in an effective and timely manner, and demonstrating respect for others. Must be able to successfully analyze information, manage complexity, report results, enter data, and observe school and district policies as well as state and federal laws with attention to detail, confidentiality, and thoroughness. Must accept responsibility and be self-motivated. Must maintain a high level of confidentiality with regard to employees, students and parents and work effectively with school staff, district personnel, and the general public.

Desired competencies include self-motivation; enthusiasm; collaboration; high work standards; critical thinking; creativity; flexibility; and initiative.

Application Deadline: March 1, 2020 or until filled

How to apply: E-mail resume and letter of interest to employment@haaspcs.net