



## **Kumu Ha'a Ha'a / Elementary Teacher**

**Papa 'Ekolu (3<sup>rd</sup> grade) / Papa 'Elima (5<sup>th</sup> grade) / Papa 'Eono (6<sup>th</sup> grade)**

**Position Summary:** Plan, organize and implement instruction through school approved vertically aligned standards-based curriculum. The curriculum is also immersed with 'Ike Hawai'i that ensures project and place-based learning. Perpetuate, or have a willingness to learn, support and foster foundational Hawaiian Values and Kua O Ka La PCS Mission and Vision.

### **Duties:**

Prepare and plan effectively for class to have instruction, strategies and lesson plan for students' academic success based on assessed needs of each student.

Work collaboratively with other teachers and support staff in addressing the needs of students, including identifying and complying with teaching and student accommodation requirements under IEP and 504 accommodation requirements

Conduct planning for lessons using commonly accepted professional practice to include and address content, goals, assessment and reteaching, 'Ike Hawaii integration, etc.

Use data to determine students' current knowledge and skill level and measure progress.

Set Instructional Outcomes suited for diverse learners and design coherent instruction.

Maintain accurate records. Manage an organized system to log and track student progress from student completion of assignments, non-instructional records including attendance.

Engage families in instructional program. Clear and consistent communication to student and families. Be able to provide documentation as needed.

Develop and implement meaningful grading and evaluation and communicate information to students and families.

Create an environment of respect and rapport. Demonstrate empathy, objectivity, and effective listening skills.

Implement effective classroom management technics instituting our school 'Aelike.

Be observant of the needs and challenges of students and will promptly report to an administrator or other designated person when the teacher suspects or reasonably believes that a student is at risk or in danger due to such issues as bullying, sexual harassment/misconduct, depression, suicide ideation or academic failure.

Actively participate in faculty meetings to assist in building efforts to plan, budget, implement and evaluate the school's program and to do related work as required to carry out responsibilities.

Follow school policy and procedures, standards practices, and approved curriculum

**Experience & Qualifications:**

- Valid Hawaii Teacher License (HTSB) with proper endorsement
- Highly Qualified Teacher (HQT) Certificate
- Relevant teaching experience and effectiveness in project-based and placed-based learning
- Knowledge of Hawaii State Standards that need to be demonstrated. Examples of curriculum and content knowledge for subject and level being taught should be demonstrated.
- Ability to effectively communicate with parents, students, and staff verbally and in writing
- Commitment to collaboration and teaming
- Provide an engaging teaching style
- Teaching pedagogy should regularly include setting objectives, providing feedback, reinforcing effort, providing recognition, and posing questions that deepen student learning.
- Ability to maintain acceptable student behavior
- Ability to use appropriate assessment, instruction, and evaluation techniques
- Ability to utilize effective practice to build a community of learners
- Knowledge of child and adolescent development and ability to apply that knowledge to the selection and application of curriculum materials and instructional practices
- Knowledge of skills and strategies necessary to meet the diverse needs of students
- Knowledge and skill in culturally responsive teaching and learning
- An ability to clearly communicate lesson objectives daily
- Exemplar classroom management technique and discipline strategies

**Preferred Qualifications:**

The ability to perpetuate, or have a willingness to learn, the Hawaiian culture, values, practices and language and contribute to support the Vision and Mission of Kua O Ka La PCS.

**Professional & Cultural Expectations:**

- To perpetuate, or have a willingness to learn, the Hawaiian culture, values, practices and language and contribute to support the Vision and Mission of Kua O Ka La PCS.
- Ethical and honest
- Excellent interpersonal skills
- Oral and written communication skills
- Knowledgeable of technology and able to navigate through software programs and systems
- Observe school and district process and policies as well as abide by all state and federal laws
- Must maintain a high level of confidentiality with regard to employees, students and parents
- Work effectively with school staff, district personnel, school community, outside agencies and general public.
- Meet deadlines and honoring schedules and coordinate resources
- Efficient time management and good follow through
- Able to analyze information, understand content and report results
- Comprehensive and thorough data entry and documentation
- Obey dress code policy

**Classroom Environment:**

- Classroom space should be safe, organized and accessible
- Evidence of current academic concepts, Ike Hawaii and 'Aelike in classroom
- Establish and effectively implement rituals and routines for each student.
- Demonstration of Effective Classroom Management Techniques

**Technology Requirements:**

Navigate computer environments and various applications with ease

Intermediate level capacity, Google Suite; Calendars, Gmail and others

Knowledge of general office equipment; fax machine, copy machine, printers, scanner