



Kamaile Academy

Return to Learn Plan

August, 2020

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## **Introduction**

Kamaile Academy PCS prides itself on being able to continue to provide high-quality learning opportunities for all students throughout the COVID 19 crisis. As our school navigates the uncharted waters of this pandemic, we appreciate the ongoing support and partnership from within our entire school community. Together, we remain grounded in aloha, ‘ohana, and hō‘ihi. Kamaile has and will stay true to our unique vision and mission to uplift the lāhui.

### **Kamaile Academy Vision**

At Kamaile Academy haumāna learn, grow, and develop into resourceful community contributors who exhibit cultural pride, achievement, and pono values.

### **Kamaile Academy Mission**

To prepare self-directed, self-aware, college-ready learners who embrace the challenges of obstacles, experience the pride of perseverance and accomplishments, and demonstrate the strength of ‘ohana and community.



### **Important Dates for Returning to School**

**Friday, July 24th:** Groupings and schedules will be available for families.

**Monday, July 27th:** Grade 1 and 2 Uniform\* and schedule pick up

**Tuesday, July 28th:** Grades 3 and 4 Uniform\* and schedule pick up

**Wednesday, July 29th:** Grades 5 and 6 Uniform\* and schedule pick up

**Thursday, July 30th:** Grades 7-12 Uniform\* and schedule pick up

**Friday, July 31st:** Kindergarten Uniform\* and schedule pick up

\*All students will receive 2 free uniforms with a signed agreement

**August 4th- 14th:** ½ days of instruction for students.

**Tuesday, August 4th:** B/C groups half-day, A Group distance learning

**Wednesday, August 5th:** A/C groups half-day, B group distance learning

**Thursday, August 6th:** B/C groups half-day, A Group distance learning

**Friday, August 7th:** All groups distance learning

**Monday, August 10th:** A/C groups half-day, B group distance learning

**Tuesday, August 11th:** B/C groups half-day, A group distance learning

**Wednesday, August 12th:** A/C groups half-day, B group distance learning

**Thursday, August 13th:** B/C groups half-day, A group distance learning

**Friday, August 14th:** All groups distance learning

**Monday, August 17th:** A/C groups a full day, B group distance learning

**Tuesday, August 18th:** B/C groups a full day, B group distance learning

**Wednesday, August 19th:** A/C groups a full day, B group distance learning

**Thursday, August 20th:** B/C groups a full day, B group distance learning

**Friday, August 21st:** All groups distance learning

\*\*\*\*\*The cycle will continue as weeks continue



### **Our Approach to Returning to Campus**

The school leadership has operated in alignment with the Hawai‘i Department of Education and the Charter School Commission to ensure consistency in policy and procedures. Specifically, Kamaile Academy has been working closely with our DOE colleagues along the Wai‘anae Coast. From the beginning of the pandemic, we have forged together to pool resources and ideas of innovation to best support all the students within our Wai‘anae moku.

Additionally, school leadership has been gathering input from community stakeholders, researching evidence-based practices, and reviewing other national reopening models to provide the best possible learning experience for our haumāna.

Kamaile Academy will adjust our approach as this situation develops. Our aim is to have all students back on campus learning. We will do our best to provide as much advance notice as possible when changes are made. While we are hoping that the situation will improve and students can be on campus more often, we must also recognize that we may need to be more restrictive to keep everyone safe.

## **Guiding Principles and Priorities**

### **Safety for ALL staff and students**

- Following [CDC/ DOH/ DOE guidelines](#)

### **Access to learning for ALL students**

- Face-to-face instruction for all students as much as possible
- Access to technology for all students
- Distance learning opportunities for students

### **Food Service daily for ALL students**

- Regardless of on or off-campus learning, students will have access to free breakfast and lunch

### **Flexibility to meet the needs of the school community**

- Different learning options for students
- Fluid plan that can be adjusted as the COVID situation develops
- Consistent and timely communication

### **Professional Development/ Training for staff/ students/ families**

- Health/safety
- Teaching and learning “new way”

## **The Importance of ‘Ohana**

Families are essential to the success of each student and Kamaile Academy. We are asking for parents full cooperation and flexibility as we return to campus. Likewise, Kamaile Academy will be understanding and willing to work with families to address unique needs and situations.

There are a few simple ways to support:

- Communicate with your child’s teacher regularly and get involved with the learning that is happening inside and outside of the classroom.
- Ask questions when you are unsure.
- Please provide Kamaile with input and feedback as we navigate this new normal together.  
[info@kamaile.org](mailto:info@kamaile.org) (808) 697-7110.

## Monitoring COVID 19

Kamaile will continue to follow the direction of the State of Hawaii and the Governor's State of Hawaii Reopening Strategy.

### State Reopening Strategy for Businesses and Operations

May 18, 2020

(Strategy will be implemented by County and is subject to change)

<b><i>BUSINESSES &amp; OPERATIONS</i></b>	<b>STAY AT HOME (Major Disruption)</b>	<b>SAFER AT HOME (Moderate Disruption)</b>	<b>ACT WITH CARE (Minor Disruption)</b>	<b>RECOVERY (Minimal Disruption)</b>	<b>NEW NORMAL (No Disruption)</b>
Accommodations					
Agriculture, non-food					
Auto dealerships, car washes					
Childcare					
Education facilities (K-12, higher)					
Healthcare, social assistance, government					
Indoor gathering places, including places of worship					
Indoor exercise facilities, including gyms and fitness centers					
Large venues, bars, clubs					
Manufacturing, construction					
Museums, theaters					
Office settings					
Outdoor spaces					
Personal services					
Restaurants					
Retail & Repair					
Shopping malls					



## What will this look like at Kamaile Academy?

**Start the school year here:**  
**Act with Care**

\*\*\*\*\*

<b>Stay at Home (Major Disruption)</b>	<b>Safer at Home (Moderate Disruption)</b>	<b>Act with Care (Minor Disruption)</b>	<b>Recovery (Minimal Disruption)</b>	<b>New Normal (No disruption)</b>
Online distance learning and instructional packets	<p>Online and distance learning <b>Groups A and B</b></p> <p>Face-to-face learning for the most vulnerable students (1-4 days per week) <b>Group C</b></p> <p>In compliance with CDC and DOH</p> <p>Limited Staff on campus</p>	<p>Face-to-face learning for the most vulnerable students (4 days per week) <b>Group C</b></p> <p>Face-to-face learning for all other students (2 days per week) <b>Groups A and B</b></p> <p>Blended and distance learning available <b>Groups A, B and C</b></p> <p>In compliance with CDC and DOH</p> <p>Faculty and staff are on campus.</p>	<p><b>Face-to-face learning is available for all students.</b></p> <p>Face-to-face learning for the most vulnerable students (4 days per week) <b>Group C</b></p> <p>Blended and distance learning <b>may</b> continue in efforts to limit the number of students on campus to allow for social distancing. (e.g. 2 days per week) <b>Groups A and B</b></p> <p>In compliance with CDC and DOH</p> <p>Faculty and staff are on campus.</p>	<p><b>All students are back on campus.</b></p> <p>Continued monitoring and collaboration with HDOE and Charter School Commission.</p> <p>In compliance with CDC and DOH</p> <p>Faculty and staff are on campus.</p>





### **Overview of Teaching and Learning**

Kamaile Academy strives to meet the needs of every haumāna throughout this crisis. Our aim is to provide every student with:

- **Face-to-face instruction**

- The amount of face-to-face instruction will vary depending upon the needs of students. The majority of our students will be placed in either group A or group B. These students will attend school on campus twice a week with three days of distance learning. Students will be grouped by householdss whenever possible. Our most vulnerable students will be placed into group C and will attend school four days a week with one day of distance learning. Students, whenever possible, will stay with the same students throughout the day when they are on campus.
- Grouping students will allow for smaller group sizes with more individualized support. As a result of small numbers of students in each classroom, students will experience:
  - High-quality small group instruction in heterogeneously grouped classrooms.
  - Differentiation of curriculum and instruction to suit the needs of all students.
  - Whole child learning, exploration classes such as hula, p.e., music and garden, as well as other opportunities for social and emotional learning.
  - Opportunities to relearn concepts through distance learning platforms.
- During distance learning days, students will be required to complete independent learning assignments assigned by teachers.

- **Access to high quality blended learning**

- Kamaile Academy will continue to offer core curriculum in a virtual format.
  - Elementary Core Curriculum: Reading Street, Units of Study for Writing, Eureka Math, PhD science or Mystery Science, and teacher-created Social Studies units.
  - Secondary Core Curriculum: course maps created at the school level.
- Students will receive curriculum-aligned assignments to work on at home that require no more than handouts and pencils.
- All students will receive either an iPad or a laptop to access materials both at school and on campus. Online platforms include, but are not limited to:
  - iReady
  - Blackboard Learn
  - Sundance Digital book library
  - Ebsco host
  - IXL



- **Options for distance learning only**
  - **Students who may need to attend school from a distance setting only should contact the front office by July 23 to express interest in establishing a personal learning plan.** Parents should expect to receive a follow-up phone call from school personnel by July 31.
- **Personalized communication with the school**
  - Teachers, students and ‘ohana will communicate through either ClassDojo (Elementary) or Blackboard Learn (Secondary).
- **High quality student support services**
  - Navigator Center resources and support
  - School Counseling
  - Social work support to promote excellence in attendance

Parents will receive support through online informational sessions to learn more about the curriculum, expectations for student learning on distance learning days, and how to provide support for students through blended learning.

### What will learning look like at the different operation levels?

#### **Stay at Home (Major Disruption)**

##### **Distance Learning for All students**

- Online, distance learning, daily instruction
- Students work on curriculum-aligned assignments which may be offered digitally or through paper and pencil activities.
- Teachers create daily schedules and expectations for assignments.
- Students will have access to technology devices to learn at home.
- Community partnerships will be in place to provide better internet access to areas surrounding campus.

#### **Safer at Home (Moderate Disruption)**

##### **Distance Learning for Most students**

- Online, distance learning, , daily instruction
- Students work on curriculum aligned assignments which may be offered digitally or through paper and pencil activities.
- Teachers create daily schedules and expectations for assignments.
- Only group C students on campus for face to face learning.

#### **Act with Care (Minor Disruption)**

##### **Blended learning for most students**

- Students in groups A and B attend school, in-person, twice a week with three days of distance learning.
- Students in group C attend school, in-person, four days a week with one day of distance learning.
- During distance learning days, students will be required to complete independent learning assignments assigned by teachers.

#### **Recovery (Minimal Disruption)**

##### **Blended learning for most students**

- Students in groups A and B attend school, in-person, twice a week with three days of distance learning.
- Tier 3 students identified by teachers, who are not in group C, can attend school four days a week.



- Students in group C attend school, in-person, four days a week with one day of distance learning.
- During distance learning days, students will be required to complete independent learning assignments assigned by teachers.

### **New Normal (No disruption)**

**All students at school daily. Five full days of instruction.**



### Typical P-12 Blended Weekly Schedule

For all students PreK- 12 the following applies if we move to a blended learning model (Orange, Yellow, or Green).

- Monday and Wednesday- A group students on campus, B group students distance learning.
- Tuesday and Thursday- B group students on campus, A group students distance learning.
- Students in group C attend Monday-Thursday.
- Friday- all students distance learning.

Sample Weekly schedule for Elementary Students

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
7:45 - 8:10	Piko and Breakfast	Piko and Breakfast	Piko and Breakfast	Piko and Breakfast	Distance Learning
8:10-9:40	Reading Block	Reading Block	Reading Block	Reading Block	
9:45-10:00	Recess	Recess	Recess	Recess	
10:00-10:50	Writing	Writing	Writing	Writing	
10:50-11:40	Lunch and Recess	Lunch and Recess	Lunch and Recess	Lunch and Recess	
11:40-12:10	RTI- Reading	RTI- Reading	RTI- Math	RTI- Math	
12:10-1:30	Explorations	Explorations	Science	Science	
1:30-2:35	Math	Math	Math	Math	
2:35-3:00	Science	Science	Social Studies	Social Studies	



### Secondary Schedule Option A

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
7:45 - 7:50	Piko	Piko	Piko	Piko	Distance Learning
7:55 - 9:00	Advisory	Advisory	Advisory	Advisory	
9:05 - 9:55	1	1	1	1	
10:00 - 10:50	2	2	2	2	
10:55 - 11:45	3	3	3	3	
11:50 - 12:40	4	4	4	4	
12:45 - 1:15	LUNCH	LUNCH	LUNCH	LUNCH	
1:15 - 2:05	5	5	5	5	
2:10 - 3:00	6	6	6	6	

### Secondary Schedule Option B

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
7:45 - 7:50	Piko	Piko	Piko	Piko	Distance Learning
7:55 - 9:00	Advisory	Advisory	Advisory	Advisory	
9:00- 10:45	1	1	2	2	
10:45-11:00	Recess	Recess	Recess	Recess	
11:00-12:45	3	3	4	4	
12:45-1:15	Lunch	Lunch	Lunch	Lunch	
1:15-3:00	5	5	6	6	










## How to Protect Students and Staff







Kamaile Academy will align with the [CDC guidance](#) for returning to campus. School Director, Mr. Wyand, will be the designated COVID-19 contact person. He can be reached at [ewyand@kamaile.org](mailto:ewyand@kamaile.org) or (808) 697-7110.



### Campus Safety Overview

	Face Coverings	Students and staff are expected to wear a mask or face shield while on campus. Students and staff should bring their own masks to ensure the safety of all members of our school community. Masks will be provided for those that are in need.
	Physical Distancing	Students and staff are to maintain physical distancing in classrooms and common areas. Classroom seating and the number of occupants in each space will be limited and regulated. Kamaile will have posted reminders and teach students and staff new procedures.
	Pod/ Cohort Approach	Students will maintain a cohort of students to reduce the risk of transmission and allow for strategic quarantining should the need arise. We will be making efforts to have students learn, play, and eat together within the same consistent small groups.
	Limited Students on campus	In an effort to ensure that physical distancing is successful, all students will not be able to be on campus at the same time. Some students may only be on campus two days per week. Other students may be on campus up to four days per week.
	Hand Hygiene	Hand washing is an important routine and culture within the school. Students will be expected to wash hands at scheduled times throughout the day. Students and faculty will also have access to hand sanitizers throughout the campus including all classrooms and common areas for times when soap and water hand washing are not the most appropriate.
	Enhanced Cleaning	Kamaile will be following the <a href="#">HIDOE guidance</a> on cleaning and disinfecting the campus. Our custodial staff will be leading to ensure that the campus will be clean and safe for learning. As always we will be asking all members of our school community to mālama our campus.
	Health Screening	<p>Upon entry to campus, all staff and students will have their temperature checked and screened. The purpose of the screening would be for general illness symptoms. Any teacher or designated adult can perform the screening.</p> <p>Interview and visually inspect person for:</p> <ul style="list-style-type: none"> <li>● Feeling feverish or unusually warm</li> <li>● Coughing/sneezing</li> <li>● Sore throat</li> </ul>



		<ul style="list-style-type: none"> <li>• Shortness of breath/difficulty breathing</li> <li>• Headache/stomach ache/nausea</li> <li>• Muscle pain/fatigue</li> <li>• New loss of taste and smell.</li> </ul> <p>Students that exhibit symptoms will be isolated and monitored until parents/ guardians can pick up the child from school. Staff that exhibit symptoms will be sent home.</p>
	Food Service	Kamaile is committed to ensuring that our students have access to high-quality food daily. Students may be eating in classrooms and will be taking food home with them for days that they are not learning on campus. Our Food Service staff has received extensive training to ensure food service is safe.
	Field Trips	There will be no traveling field trips until further notice.
	Visitors	Visitors to campus will be very limited and must check-in at the front office. All visitors will be required to wear a mask while on campus and be screened for general illness symptoms.
	School Assemblies and gatherings	Assemblies and school gatherings will be limited and in compliance with the <a href="#">Hawaii Department of Health</a> and <a href="#">CDC guidelines</a> .
	Travel	If any student travels off-island they must follow the guidelines set forth by the state department of health in regards to self-quarantine. The current <a href="#">guidelines</a> indicate a 14 day self-quarantine. The school office should be notified to ensure that distance learning opportunities can be provided during self-quarantine.
	Use of Facilities	Kamaile Academy will not be approving any third-party entities wanting to use the school facilities until further notice. This decision is based on COVID 19 pandemic concerns.

## **Communication Protocol**

If a student or employee has either tested positive for COVID-19 or has been identified as a close contact or household member to someone who has tested positive:

- The DOH will conduct an investigation, and those individuals involved will be directed to a 14-day home quarantine.
- The DOH will work with the school principal if it is identified that someone (student or staff) at the school is affected.
- The DOH will send a letter to the principal with start and end dates of an individual's quarantine or isolation. The affected individuals will also receive a letter from the DOH notifying them once they have completed their quarantine or isolation.
- It is the employee's responsibility to notify his/her supervisor if not working at a school site.
- The principal (or designee) will contact the Department of Health to assist with communication to the school community if COVID-19 affects the school, as they have a template letter to ensure consistency of messaging.

## **Community Expectations**

**We are counting on all of us within our community to keep one another safe.**

- Follow the guidelines set forth by the [CDC](#) and the [Hawaii Department of Health](#). Be sure to not contribute to community spread. Practice social distancing and wear masks outside of school.
- Do a wellness check on your child each morning at home to determine if your child should attend school.
- Keep haumāna home if they are ill.
- Stay home if your child or family has been exposed to COVID-19.
- Practice good hand hygiene, wash hands regularly.
- Ensure your child arrives at school wearing a face covering and ideally has an extra one on hand.
- Follow school policies on drop off and pick up and recognize that parent/legal guardian access to the building will be strictly limited.
- Be sure the school has updated contact information in the event that your child needs to be sent home.



### **Food Service**

**Kamaile Academy will continue to provide haumāna with high quality food options throughout any disruptions to a traditional school schedule.**

- Our aim is to provide two meals per day, regardless of whether learning is happening on or off campus.
- Students will take food home with them for days they will be learning from home.
- Our aim is to continue the fresh fruits and vegetables program. Students will have access to a variety of healthy snacks.

### **Child Care**

Kamaile Academy is unsure of what before or after school care options may be available. Parents are encouraged to look at options that are available within the larger community and within family networks. We will not be offering A+ or tutoring to start the school year. More information will be available as the State of Hawaii's COVID situation develops.

### **Transportation/ Busses**

Bus transportation will be available for students that qualify. Kamaile will be in compliance with the guidance that has been provided by the [Department of Education](#). Safety on the bus will be the high priority.

### **Contact, Questions, and Ongoing Communication**

We want to hear from you. Please email us at [info@kamaile.org](mailto:info@kamaile.org) or call 808-697-7110. We will continue to provide updates as the situation progresses and we get closer to the start of the school year.

You can also follow us on:

- [Facebook @KAPCS1](#)
- [Instagram @kapcs1](#)
- [www.kamaile-academy.org](http://www.kamaile-academy.org)

