## Exhibit 3: Board Member Information Form

**Board Member Information**

**To be completed individually by each Applicant Governing Board member.**

**All forms must be signed by hand.**

Serving on a public charter school governing board is a position of public trust and fiduciary responsibility. As a governing board member of a public school, you are responsible for ensuring the quality of the school’s plans, competent stewardship of public funds, and the school’s fulfillment of its public obligations and all terms of its Charter Contract.

As part of the application for a new charter school, the Commission requires that each prospective governing board member respond individually to this questionnaire. Where narrative responses are required, brief responses are sufficient.

The purpose of this questionnaire is twofold: 1) to give application reviewers a clearer introduction to the team behind each school proposal in advance of the applicant interview; and 2) to encourage governing board members to reflect individually, as well as collectively, on their common mission, purposes, and obligations at the earliest stage of school development. Please add the full name of your school to the footer of this document so that it appears on all pages.

**Background- describe your role and time commitment**

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| 1. Name of charter school on whose governing board you intend to serve:

Click or tap here to enter text. |
| 1. Contact information:

Name:Click or tap here to enter text.Phone:Click or tap here to enter text.E-mail:Click or tap here to enter text. |
| 1. Describe your role and indicate your position on the governing board.
2. Click or tap here to enter text.
3. Describe your educational and employment history. No narrative response is required if a resume and professional biography are attached. Click or tap here to enter text.

☐ Resume and professional bio are attached to this form. |
| 1. Indicate whether you currently or have previously served on a board of a school district, another charter school, a non-public school, or any nonprofit organization. ☐ Does not apply to me
2. ☐ Yes. Names of other boards that you currently or have previously served: Click or tap here to enter text.
 |
| 1. Why do you wish to serve on the governing board of the proposed charter school?

Click or tap here to enter text. |
| 1. What is your understanding of the appropriate role of a public charter school governing board member?

Click or tap here to enter text. |
| 1. Describe any previous experience you have that is relevant to serving on the charter school’s governing board (*e.g.*, other board service). If you have not had previous experience of this nature, explain why you have the capability to be an effective board member.

Click or tap here to enter text. |
| 1. Describe the specific knowledge and experience that you would bring to the governing board.

Click or tap here to enter text. |

**School Mission and Plan**

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| 1. What is your understanding of the school’s mission and guiding beliefs?

Click or tap here to enter text. |
| 1. What is your understanding of the school’s proposed academic plan?

Click or tap here to enter text. |
| 1. What do you believe to be the characteristics of a successful school?

Click or tap here to enter text. |
| 1. How will you know that the school is succeeding or is not succeeding in its mission?

Click or tap here to enter text. |

**Governance**

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| 1. Describe the role that the governing board will play in the school’s operation.

Click or tap here to enter text. |
| 1. How will you know if the school is successful at the end of the first year of operation?

Click or tap here to enter text. |
| 1. How will you know at the end of five years if the school is successful?

Click or tap here to enter text. |
| 1. What specific steps do you think the governing board will need to take to ensure that the school is successful?

Click or tap here to enter text. |
| 1. How would you handle a situation in which you believe one or more members of the governing board were acting unethically or not in the best interests of the school?

Click or tap here to enter text. |

**Disclosures**

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| 1. Indicate whether you or your spouse knows the other prospective governing board members for the proposed school. If so, please identify the person and the precise nature of your relationship.

☐ I/we do not know these individuals ☐ Yes Click or tap here to enter text. |
| 1. Indicate whether you or your spouse knows any person who will be a school employee. If so, indicate the employee and the precise nature of your relationship.☐ I/we do not know any such employees

☐ Yes Click or tap here to enter text. |
| 1. Indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the charter school (whether as an individual or as a director, officer, employee, or agent of an entity). If so, indicate who and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the school.

☐ I/we do not know any such persons ☐ Yes Click or tap here to enter text. |
| 1. Indicate if you, your spouse, or other immediate family members anticipate conducting, or are conducting, any business with the school. If so, identify the person and the precise nature of the business that is being or will be conducted.

☐ I/we do not anticipate conducting any such business ☐ Yes Click or tap here to enter text.1. Indicate if you, your spouse, or other immediate family members have a financial interest in the school or a financial interest with a vendor or education service provider to the school. If so, identify the family member and the precise nature of the financial interest that you/they have.

☐ I/we do not have a financial interest ☐ Yes Click or tap here to enter text. |
| 1. If the school intends to contract with an education service provider or management organization, indicate whether you or your spouse knows any employees, officers, owners, directors, or agents of that provider. If the answer is in the affirmative, please identify the person and describe any such relationship.☐ Not applicable because the school does not intend to contract with an education service provider or school management organization. ☐ I/we do not know any such persons

☐ Yes Click or tap here to enter text. |
| 1. If the school contracts with an education service provider, please indicate whether you, your spouse, or other immediate family members have a direct or indirect ownership, employment, contractual, or management interest in the provider. For any interest indicated, identify the family member and provide a detailed description.

☐ N/A. The school does not intend to contract with an education service provider.☐ I/we have no such interest ☐ Yes Click or tap here to enter text. |
| 1. If the school plans to contract with an education service provider, indicate if you, your spouse, or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, identify the family member and indicate the precise nature of the business that is being or will be conducted.

☐ N/A. The schools does not intend to contract with an education service provider.☐ I/we or my family do not anticipate conducting any such business ☐ Yes Click or tap here to enter text. |
| 1. Indicate whether you, your spouse, or other immediate family members are a director, officer, employee, partner, or member of, or are otherwise associated with, any organization that is partnering with the charter school. Indicate the family member and the associated organization partnering with the school. To the extent you have provided this information in response to prior items, you may so indicate.

☐ Does not apply to me, my spouse or family ☐ Yes Click or tap here to enter text. |
| 1. Indicate any potential ethical or legal conflicts of interests that would or are likely to exist should you serve on the school’s governing board.

☐ None ☐ Yes Click or tap here to enter text. |

**Certification**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, certify to the best of my knowledge and ability that the information I am providing to the State Public Charter School Commission as a prospective governing board member is true and correct in every respect. I agree to notify the Commission if there are any changes to the above disclosures.

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Signature Date